



The Son Shines Bright on Sonshine Preschool

Employee of the Month Criteria

Sonshine Preschool awards its Employee of the Month to a teacher or staff member who consistently displays Christian values such as a strong work ethic, servant leadership, and positive attitude.

Teachers and staff must exemplify compassion, integrity, responsibility, and commitment to a positive Christ-centered school to be named employee of the month. The Employee of the Month also reflects our vision of fostering student commitment to God and service by teaching physical, cognitive, social, emotional, and spiritual principles grounded in Biblical teachings, in addition to the qualifications listed above.

To summarize, the monthly award winner at Sonshine Preschool represents the Christian role model lifestyle described in our handbook to students, parents, and coworkers.

Selection Criteria: Each month, we will recognize a different teacher or staff member based on their contribution to the school, excellence in the classroom, leadership abilities, citizenship, community involvement, and going above-and-beyond for students. Teachers will be nominated and selected based on the following criteria:

Excellence in the Classroom

- Reflect the purpose of the school and its mission, which is to honor Christ in every class and in every activity.
- Integrate Biblical truth and Christian philosophy of education throughout the curriculum and activities so as to foster a Christian worldview.
- Maintain a clean, attractive, well-ordered classroom.
- Demonstrating creativity and imagination in their lesson plans and teaching methods that inspire students to learn.

Motivation

- Ability to engage students in class and help them see and reach their greatest potential.

Leadership

- Has a team player attitude not only within their own classroom, department, but on a school wide level.
- Approaches challenges and changes positively in a problem-solving manner - strives to work together as body of Christ.
- Driving positive change and development in classroom practices and student learning; leading students by example and inspiring them to lead.

Dedication and Professionalism

- Showing excellent attendance, punctuality and a desire to see students advance.
- Showing respect for peers and interacting in a positive manner with co-workers and students; acts in a responsible, ethical manner. Including not spreading gossip.
- Dress appropriately; see the Dress Code in the REQUIREMENTS FOR ALL EMPLOYEES section of the handbook.

Good Communication with Students, Colleagues and Parents outside Classroom

- Keeping parents informed of the all-round development of their student; connects with students and parents via Brightwheel.

Continuous Education

- Strives to expand understanding and knowledge in Early Childhood Education by not only seeking, but participating in continuous education (workshops, conferences, training programs).

Christian Role Model

- Young children are at a highly absorbent developmental stage. Be aware at all times that your behavior should reflect Christian values, because children will follow your example.
- Shares, whenever it is appropriate, what being a Christian means.
- Firm and clear, yet loving, in your discipline.
- Children react more to tone of voice, voice level, and facial expression than to the words we use. Think of following the Lord's example.

- Allows the children see you pray and give thanks and praise.
- Encourage students to receive God's free gift of salvation and help them have a hunger for a relationship with God as they grow in their faith.
- Lead students to a realization of their self-worth in Christ.

HOW TO SUBMIT NOMINATIONS

Parents, Colleagues, Administrators, and Leadership (Pastor/Elders) may submit nominations by doing the following...

1. Drop it off at the Preschool front office in an envelope to Ms. Kelly by the 20th of each month by 4:00 p.m.
2. Email it to: communications@benbrookpreschool.com.
3. Click on the following link to fill it out digitally, [nomination form](#).

You can choose to drop off your nomination at the front office or email it, please include; Your name (though not required), today's date, Teacher/Staff Name, Classroom (for a staff member, list job title), and explain why the person nominated deserves to be Employee of the month. You are encouraged to share a personal story demonstrating your nominated employees commitment and character, but it is not required.

We will award the Sonshine Preschool Employee of the Month a certificate, recognition on social media, designated parking place, and award a gift card.